Pre-use checks should be completed by the equipment user before and during use. Basic training should be given to the user so that they can visually check for signs that the equipment is safe for use.

Checks should also apply to extension leads, plugs and sockets.

If a fault is detected, the piece of equipment should be taken out of use immediately and reported to [*responsible person*].

|  |
| --- |
| **Check** |
| Condition of the cable sheath (apart from light scuffing) | Equipment hasn’t been subjected to unsuitable conditions (e.g. wet or excessively contaminated) |
| Condition of the plug case (i.e. no cracking) and pins (i.e. not bent) | Condition of external casing of the equipment |
| Adequate joints | No loose parts or screws |
| Outer sheath is secured where it enters the plug / equipment (no coloured insulation of the internal cable cores is showing) | No evidence of overheating (no burn marks or discoloration) |

**Disclaimer**

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