* Establish a selection and approval process
* select contractors based on competence for the specific task
* ensure the you have requested and had sight of the contractor’s health and safety documentation including:
  + health and safety policy
  + risk assessments
  + method statements
  + accident records
  + training records
  + arrangements for health surveillance
* check the contractor’s own website to see what references are made to health and safety
* review contractor’s accident/incident history
* review HSE notices/prosecution database
* ensure you understand the contractor’s own procedure for the selection, appointment and management of sub contractors
* establish that the contractor has sufficient insurance cover for the work undertaken, including public liability cover
* implement site induction training
* provide site specific safety rules
* provide details of any hazardous substances/materials on site
* use of permits to work for high risk/high hazard work such as:
  + hot work
  + work at height
  + access to confined spaces
  + work with asbestos containing materials
  + work on or near water
  + work involving live electricity
* monitor, audit and review the contractor’s safety performance on an ongoing basis
* establish regular communication with contractors
* include contractors in your own safety training
* work with contractors to develop safety initiatives.

**Disclaimer**

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