Conduct a security review of your site, including access roads, perimeter fencing and boundaries, access to outbuildings, access to main buildings, circulation routes, sensitive areas, plant rooms, storage areas, roof areas.

|  | **Yes** | **No** | **Comments** |
| --- | --- | --- | --- |
| Have you effective intruder alarms, with appropriate procedures should they be triggered? |  |  |  |
| Are the standard operating procedures of any monitored alarm system documented and communicated to relevant staff? |  |  |  |
| Include personal safety of staff out of normal hours in your security considerations |  |  |  |
| Have you considered the impact of arson on your fire risk assessment? |  |  |  |
| Have you considered you’re immediate and near neighbours, and what impact their business activity has on your site’s security? |  |  |  |
| Are your neighbours or tenants a potential target for civil unrest, direct action of some form? |  |  |  |
| Have you ensured that your security measures do not negatively impact the means of escape in case of fire? |  |  |  |
| Have you ensured that your security measures do not negatively impact the means of escape in the case of a fire? |  |  |  |
| If you do need additional security on fire escape routes, have you ensured that any devices can be opened from the inside without the use of a key by any persons who may be present? |  |  |  |
| Have you established a defect reporting and fix/repair service for broken windows and other malicious property damage? |  |  |  |
| Where you have CCTV installed, have you ensured that risk assessments are in place for access by maintenance workers which is likely to involve work at height? |  |  |  |
| Have you suitable emergency procedures including security arrangements in place for all foreseeable risks including:   * terrorism and bomb threats * civil unrest * gas leaks * major power cuts * flood * poor weather conditions when security staff may experience difficulties getting into work * major staff disruption, including industrial disputes and pandemics effecting your workforce? |  |  |  |
| Have you considered the personal safety of your security personnel in your risk assessments? |  |  |  |
| Have you established contact and built a working relationship with the local Police, neighbourhood officers and specialist Police services if necessary for your site? |  |  |  |
| Have you ensured that the security arrangements for staff who travel in the course of their business have been considered by the responsible line manager or human resources? |  |  |  |

**Disclaimer**

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